

SUO MOTU DISCLOSURES

(As per Section - 4 (1)(b) of the RTI Act
2005)

Public Health Engineering Department,
Government of Manipur,
Khoyathong, Imphal,
Manipur, India – 795010

Introduction

The Public Health Engineering Department deals with Planning, Investigation, Execution of both Urban and Rural Water Supply Schemes in the State. The Department focused on design, construction, operation, and maintenance of infrastructure to provide safe and reliable drinking water to communities, including identifying water sources, essentially ensuring access to clean water for human consumption. In addition, the Department is also looking after Imphal Sewerage project.

Sl. No	Contents	Pages
1.	The particulars of the organisation, functions and duties.	1-7
2.	The Powers and Duties of Officers of Public Health Engineering Department.	8-10
3.	The procedure followed in the decision making process, including channels of supervision and accountability.	11
4.	The norms set by it for discharge of its functions.	11
5.	The rules/regulations/instructions/manuals and record held by the Public Health Engineering Department or under its control or used by its employees for discharging its functions.	11
6.	A statement of the categories of documents that are held by it or under its control.	12
7.	The arrangement for consultation with or representation by members of the public in relation to the formulation of policy or implementation thereof.	13
8.	A statement of the Boards, Councils, Committee and other bodies consisting of two or more persons constituted as its part or the purpose of its advice, and as to whether meetings of these Boards, Councils, Committees and other bodies are open to the Public, or the minutes of such meetings are accessible for public.	13
9.	Directory of its officers and employees.	14-15
10.	Monthly remuneration received by each of its officers and employees, including the system of compensation as provided in its regulations.	16-19
11.	The budget allocated to each of its agency, indicating the particulars of all plans, proposed expenditures and reports on disbursement made.	19-20
12.	The manner of execution of subsidy programmes, including the amounts allocated and the details of beneficiaries of such programme.	20
13.	Details of particulars of recipients of concessions, permits or authorizations granted by it.	20
14.	Details in respect of the information, available to or held by it, reduced in an electronic form.	20
15.	The particulars of facilities available to citizens for obtaining information, including the working hours of a library or reading room, if maintained for public use.	21
16.	Names, designation and other particulars of the Public Information Officers.	21-23
17.	Other information and tour details of SCIC, SIC & officers of the Department.	24-25

Public Health Engineering Department

The Public Health Engineering Department, Government of Manipur deals with Planning, Investigation, Execution of Urban/Rural Water Supply Schemes and waste water management i.e. (Imphal Sewerage System). At present, the Dept. is implementing various projects such as Jal Jeevan Mission, Manipur state Water supply projects under NDB funding and others with the aim to provide safe & adequate drinking water to all by 2026. The projects aim to provide water supply to all the rural households of 16 districts of Manipur including schools and Anganwadis.

The Chief Engineer is the overall in-charge as Head of Department who is directly assisted by 1(one) Surveyor of work looking after the Technical Section and 1(one) Engineer Officer looking after the Administrative Section and 1 (one) Chief Financial Officer who is looking after the Accounts Section of the Department. There is one Additional Chief Engineer and five Superintending Engineers, who overall supervise the works of the Executive Engineers and one Director CCDU who is looking after support activities and water quality monitoring & surveillance under Jal Jeevan Mission.

1. The Office of the Public Health Engineering Department is located at:

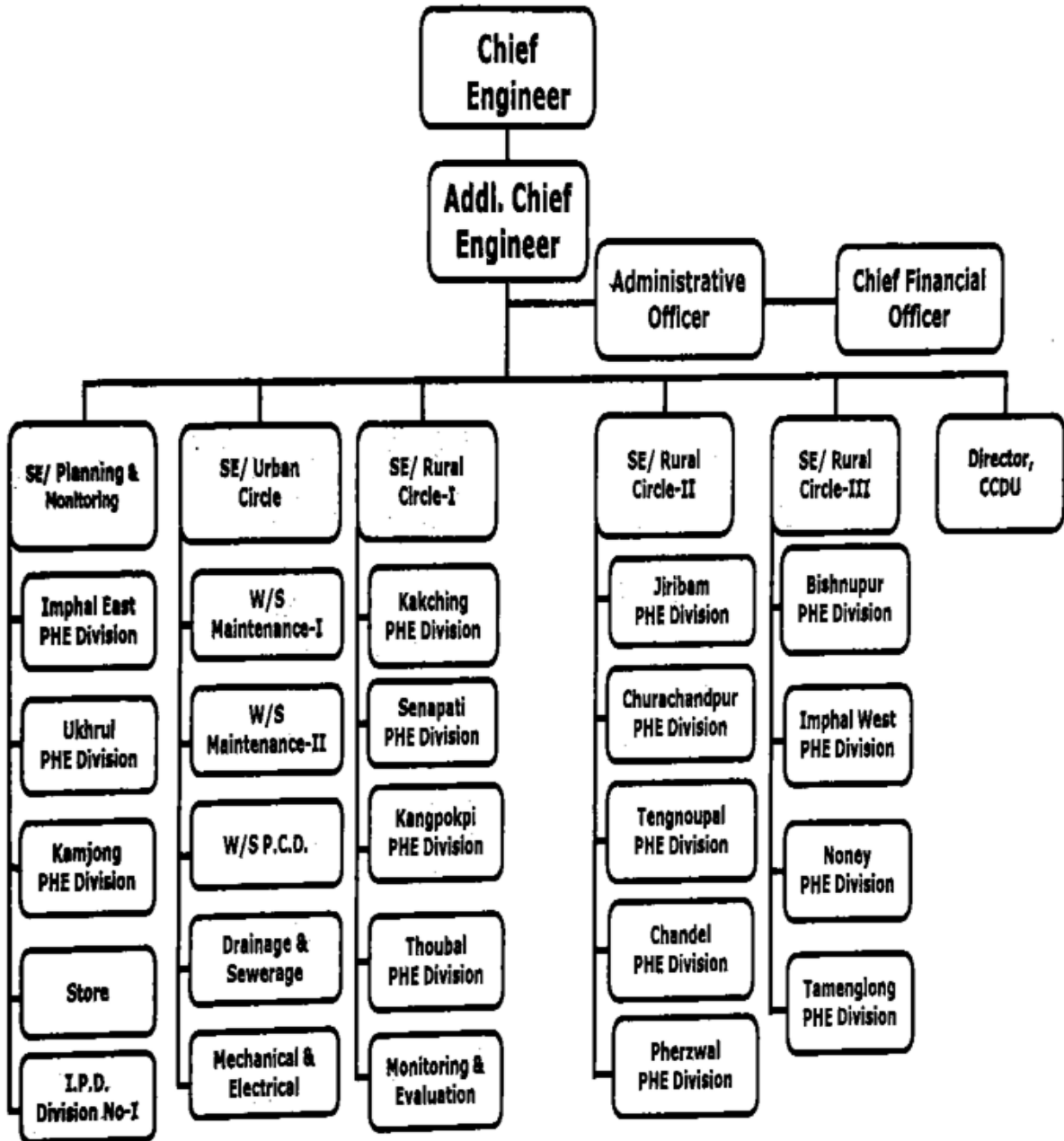
Public Health Engineering Department,
Government of Manipur,
Khoyathong, Imphal,
Manipur, India – 795010

2. Office Timings :

The office timings of the Department are:-
Summer - 09.00 a.m. to 05.30 p.m.
Winter - 09.00 a.m. to 05.00 p.m.

3. Organization Chart :

ORGANIZATIONAL STRUCTURE OF PHED MANIPUR



Vision, Mission and Key Objectives:-

PHED mainly aims to provide adequate, clean, safe drinking water to every household and protect public health by designing and implementing infrastructure for safe disposal of human waste(sewage) through proper sanitation system.

Department has sub-categorised into Rural Water Supply & Sanitation and Urban Water Supply & Sanitation.

Jal Jeevan Mission

Vision

Every rural household has drinking water supply in adequate quantity of prescribed quality on regular and long-term basis at affordable service delivery charges leading to improvement in living standards of rural communities.

Mission

Jal Jeevan Mission is to assist, empower and facilitate:

- States/ UTs in planning of participatory rural water supply strategy for ensuring potable drinking water security on long-term basis to every rural household and public institution, viz. GP building, School, Anganwadi centre, Health centre, wellness centres, etc.
- States/ UTs for creation of water supply infrastructure so that every rural household has Functional Tap Connection (FHTC) by 2024 and water in adequate quantity of prescribed quality is made available on regular basis.
- States/ UTs to plan for their drinking water security.
- GPs/ rural communities to plan, implement, manage, own, operate and maintain their own in-village water supply systems.
- States/ UTs to develop robust institutions having focus on service delivery and financial sustainability of the sector by promoting utility approach.
- Capacity building of the stakeholders and create awareness in community on significance of water for improvement in quality of life.
- In making provision and mobilization of financial assistance to States/ UTs for implementation of the mission.

Objectives

The broad objectives of the Mission are:

- To provide FHTC to every rural household.
- To prioritize provision of FHTCs in quality affected areas, villages in drought prone and desert areas, SansadAdarsh Gram Yojana (SAGY) villages, etc.
- To provide functional tap connection to Schools, Anganwadi centres, GP buildings, Health centres, wellness centres and community buildings
- To monitor functionality of tap connections.
- To promote and ensure voluntary ownership among local community by way of contribution in cash, kind and/ or labour and voluntary labour (shramdaan).
- To assist in ensuring sustainability of water supply system, i.e. water source, water supply infrastructure, and funds for regular O&M.
- To empower and develop human resource in the sector such that the demands of construction, plumbing, electrical, water quality management, water treatment, catchment protection, O&M, etc. are taken care of in short and long term.
- To bring awareness on various aspects and significance of safe drinking water and involvement of stakeholders in manner that make water everyone's business.

Swachh Bharat Mission

The Swachh Bharat Mission (Grameen) was launched on 2nd October 2014 by the Hon'ble Prime Minister, Shri Narendra Modi, which aims to provide safety, security and convenience, especially for women and children, by eliminating the shameful habit of open defecation across the country.

Manipur Rural sanitation coverage increased from 52% to 100% of households between 2014 and mid-2018 with the behavioural change program under Swachh Bharat Mission and achieving the seemingly impossible task of making a people's movement at the grass-root level.

Manipur was declared as the 23rd Open Defecation Free (ODF) State on 2nd October, 2018, by constructing 4,51,566 nos. of Individual Household Latrines (IHHLs). In addition to these, 102 Community Sanitary Complexes were also constructed, achieving the status, one year ahead of the National deadline with full support and guidance from the Hon'ble Chief Minister Shri N Biren Singh.

Under SBM (G) Phase-I, construction of cent percent IHHLs for achieving ODF status at the Hill districts were seemed to be almost next to impossible, particularly at the far-flung areas and other extreme border villages which were not motorable and accessible but with maximum support and full motivation from our Hon'ble Chief Minister, dedicated district officials (particularly for

hill districts) were actively engaged and involved even in manual labour work including loading and unloading of the construction materials where they are compelled to visit only by Shaktiman (truck) vehicle, in many cases walking miles by foot and spending a week's time in different far-flung villages.

For 'Swachhta hi Seva' (SHS) 2019, on the theme "No to single-use plastic", ton of plastic wastes were collected and handed over to the National Highway Infrastructure Development Corporation (NHIDCL) for Road Construction.

In addition, 2556 ODF boards and 10,224 wall paintings have been put up at prominent places, covering all the GPs and villages along with 100% Geo-tagging.

Under SBM (G) Phase II, four projects on 'Solid Waste Management Plant' at Senapati, Bishnupur, Imphal East and Imphal West were installed by CSIR-CMERI (Central Mechanical Engineering Research Institute), Durgapur, West Bengal. The Operation and Maintenance for the said plants are taken care by the concerned Gram Panchayats/VWSC/SHGs.

Also, seventeen Plastic Waste Management Units have been constructed in 17 blocks of the State. For Grey water management and Solid Waste Management, Soak Pits (individual/ community), compost pits and waste collection shed were taken up in all the targeted villages.

The Department is working in the same momentum in SBM(G) Phase-II in terms of capacity building, community mobilization, various training programs, mobilization of volunteers, and swachaagrahis (Foot soldiers) despite many challenges of rough terrain and frequent landslides, to make the program a Jan Andolan (People's Movement) by declaring all the 2556 villages of the State as Open Defecation Free (ODF) plus villages by 2024-25.

Urban Water Supply

Urban Water Supply consists of water supply to the following areas.

(a) Imphal Urban areas consisting of 27 IMC wards and parts of Greater Imphal areas.

(b) 25 other towns/urban local bodies in Bishnupur, Imphal East, Imphal West, Thoubal, Jiribam.

a) Imphal urban areas:

Construction of Water Treatment Plant (45 MLD) at Chingkeiching with raw water from Thoubal Dam has been completed and commissioned on February, 2023. "The Integrated Water Supply Project for Imphal Planning Area Phase-1 "under JnNURM comprising of reconstruction of nine water treatment plants are taken up through MAHUD and all are completed. Under AMRUT, "Integrated Water Supply Project for Imphal Planning Area Phase-II", distribution pipe network of Imphal Municipal Area (27 IMC Ward) have been laid /provided. In Imphal Urban areas, 90% household (as pre 2011 census) has been provided pipe water supply.

Further, the department is implementing an externally aided project "Integrated Water Supply Project for Imphal Planning Area Phase-III" under New Development Bank (NDB) funding for providing safe drinking water Supply to Imphal Urban Area.

b) Other towns:

Augmentation of 25 other towns namely (1) Nambol (2) Oinam (3) Ningthoukhong (4) Moirang (5) Kwakta (6) Kumbi (7) Andro (8) Lamlai (9) Lamshang (10) Lamjaotongba(11) Lilonmg Chajing (12) Mayang Imphal (13) Thongkhong Laxmi bazar (14) Sekmai (15) Samurou (16) Wangoi (17) Jiribam (18) Kakching Khunou (19) Sugnu (20) Heirol (21) Lilong Arapati (22) Sikhong Sekmai (23) Thoubal Town (24) Wangjing and (25)Yairipok are taken up under NDB. This is one of the components under "Manipur Water Supply Project "for which foundation stone was laid by Hon'ble Prime Minister on 23rd July, 2020.

Integrated Sewerage System

The Project will develop and upgrade the existing sanitation system of the city and adjacent peri-urban areas through construction of sewerage treatment plants, sewerage pumping stations and a network of sewer pipelines, and thus provide sewerage services in areas of Imphal not yet covered by sewerage sanitation system.

The Project includes Information, Education and Communication activities to increase awareness among the population about the significance of sewerage system as a safe and hygienic way of disposing wastewater, augment readiness to pay monthly tariff for contributing towards sustainable O&M of the sewerage system, and ensure overall improved citizen participation and ownership.

The Project also includes capacity building activities, such as developing a detailed GIS based network map of sewerage system, trainings for sanitation workers and supervisory staff, and strengthening laboratory testing capabilities

Section 4(1)(b)(ii)

Powers and Duties of Officers:

Sl. No.	Designation	Powers and Duties
1	Chief Engineer	The Chief Engineer of the Public Health Engineering Department (PHED) is the head of the department. He oversees the work of the department, plans, directs, and performs activities of the department.
2	Additional Chief Engineer	Additional Chief Engineer works under the Chief Engineer. He superintends the works of the Superintending Engineers.
3	Superintending Engineer	Superintending Engineers supervise the work of Executive Engineers.
4	Chief Finance Officer	Chief Financial Officer looks after the Accounts Section of the Department.
5	Executive Engineer/Surveyor of Works	Provides job training and guidance to the department personnel. He is responsible for the planning, execution, and maintenance of water supply schemes.
6	Engineer Officer (administration/judicial)	Engineer Officer looks after the Administration and Judicial works of the Department.
7	Assistant Engineer	He assists (EEs) Executive Engineers. An assistant engineer primarily acts as a supporting role on construction projects, carrying out tasks like site inspections, data collection, assisting with

		design calculations, ensuring quality control, preparing reports, managing materials, and coordinating with contractors under the supervision of senior engineers, essentially bridging the gap between design plans and on-site execution.
8	Engineer Assistant	<p>He looks after the Administrative works of the office/section. Functions of a DDO:-</p> <ol style="list-style-type: none"> 1. Responsible for drawing salary bills, funds from Treasuries & Disburse to proper recipient. 2. Maintain service books & atleast entries in them.
9	Junior Engineer	<p>Junior Engineer performs the following function</p> <p>He assists AEs (Assistant Engineers)</p> <p>Site supervision:</p> <p>Regularly inspecting construction sites to verify compliance with design specifications, quality standards, and safety protocols.</p> <p>Data collection:</p> <p>Gathering field measurements, surveying data, and recording information regarding materials, progress, and potential issues.</p> <p>Technical support:</p> <p>Assisting with design calculations, preparing drawings, and interpreting technical</p>

documents.

Quality control:

Performing quality checks on materials and construction methods to ensure project quality.

Material management:

Tracking and managing the inventory of construction materials on site.

Reporting:

Preparing detailed reports on project progress, including daily logs, technical updates, and any encountered problems.

Contractor coordination:

Communicating with contractors to ensure they understand project requirements and resolve any issues.

Cost estimation:

Assisting in preparing cost estimates for project phases and materials.

Safety compliance:

Enforcing safety regulations on site and ensuring workers adhere to safety procedures.

Environmental considerations:

Monitoring environmental impacts of construction activities and implementing mitigation strategies.

Section 4 (1)(b)(iii)

The procedure followed in the decision making process, including channels of supervision and accountability:

Channel of submission of files:-

Sl.No.	Type of work	Level of Final Disposal	Channel of Submission
1.	Technical Works	CE or SE	JE/AE or ASW/EE or SW/SE/CE
2.	Administrative Works	CE	OA or LDC/EO/CE
3.	Accounting Works	CE	OA or LDC/CFO/CE

Section 4 (1)(b)(iv)

The norms set by it for discharge of its functions ::

1. Information sought under RTI Act 2005 is furnished to the applicants as early as possible within the time frame of the RTI Act, 2005.
2. All complaints are taken up on the basis of first come first serve basis.
3. Decisions related to legal matter are taken in time strictly based on the rules, regulations,OMs set by the government from time to time by the department and also in compliance with the Hon'ble High Court's order.
4. Applications regarding drilling of bore or tube wells, new water pipe connection, sewerage connections are received and discharged successfully.
5. Operational and Maintenance works are performed whenever needed and wherever required.

Section 4 (1)(b)(v)

The rules / regulations / instructions / manuals and record held by the Public Health Engineering Department or under its control or used by its employees for discharging its functions :

- 1) The Right to Information (RTI) Act, 2005.
- 2) For Technical and Tender works CPWD 2022 (SOPs) is followed.
- 3) Administrative Rules and Regulations followed by the State Govt. are used in the dept. as per OM, FRSR, Conduct Rules etc. from time to time.

Section 4(1)(b)(vi)

Categories of documents held by the authority under its control.

Sl. No.	Subject	Type of document. File/Electronic file/ Register	Custodian of the documents
1.	Annual Administrative Report	File/ Register	Technical/General
2.	JJM/ Technical Work	File/ Register	Technical
3.	Court Cases/RTI/Vigilance/NGT	Electronic File/ Register	Technical/General
4.	Sewerage/ Sanitation Work	File/ Register	Technical
5.	Public Complaint/ Land Acquisition/ Relief Camp/ Training/ Departmental Meetings	File/ Register	Technical
6.	Tender/ GeM	Electronic file/File	Technical
7.	Maintenance/ Surveying Work	File/ Register	Technical
8.	Water Quality Testing	File/ Register	Laboratory
9.	Equipment/ Material Storage	File/ Register	Stores
10.	IEC Activities (SBM-G/ JJM)	File/ Register	Communication & Capacity Development Unit
11.	Fund/ Budget/Accounting/Audit	File/ Register	Accounts
12.	Pension Service/ Service Book/Recruitment/Reimbursement/Leave Record, etc	File/ Register	General

Section 4 (1)b(vii)

The arrangement for consultation with or representation by members of the public in relation to the formulation of policy or implementation thereof: .

Nil

Section 4 (1)(b)(viii)

A statement of the Boards, Councils, Committee and other bodies consisting of two or more persons constituted as its part or the purpose of its advice, and as to whether meetings of these Boards, Councils, Committees and other bodies are open to the Public, or the minutes of such meetings are accessible for public:

There is no Board / Council/ Committee to advise the Department at present. However the constitution of Board/Committee etc. are done in the department as per the requirement from time to time depending on the nature of works.

Section 4 (1) b (ix)**Directory of officers of the Department as on 17/06/2025 :**

Sl. No	Name of the Officers	Office	Contact No.	Email
1	Hungyo Worshang IAS	Secretary (PHE)	7005262406	hworshang@gmail.com
2	Shangreiphao Vashumwo	Chief Engineer	9402678750	vashumsp@gmail.com
3	Kirankumar Laishram	Addl.Chief Engineer	9862894831	kiranlaish08@gmail.com
4	Th. Yogita	SE/Planning & Monitoring	9774422746	thangjamyogita@gmail.com
5	Dorendra Rajkumar	SE/Rural Circle-III	8257806849	dorenphed@gmail.com
6	L. Irish	SE/Rural Circle-II	9615747065	laishram.irish@gmail.com
7	N. Sanjitkumar	SE/Rural Circle-I	9774892692	sanjit.bam@gmail.com
8	Kh. Leena	Director, CCDU	8415923001	khumallambam@gmail.com
9	Kongkham Bideshori Devi	SW to Chief Engineer	9862113554	bide.kong@gmail.com
10	Surendra Rajkumar	EE/Maintenance -II	8416069118	surenkhurai@gmail.com
11	Th. Pika Singh	EE/Maintenance - I	9436890695	
12	M. Sonamani	EE/PCD	9436021716	sonamani8868@gmail.com
13	S. Rahul Dev Sharma	Drainage & Sewerage&	9436767055	rahul056@gmail.com
14	Kh. Irabanta	EE/ Mechanical&	9436291563	Khaidemirabanta @gmail.com
15	Salima Begum	EE/IPD-I	8974607157	salimabegum1484 @gmail.com
16	W. Aruna Devi	EE/Store	7085980041	arunawang11@gmail.com
17	Sudesh	SW to Adl.Chief Engineer	9862134356	ss572049@gmail.com
18	P. Ramboji	EE/Bishnupur	8837419461	rambopuyam@gmail.com
19	Khamba Maring	EE/Chandel	8837075077	chandelped24@gmail.com
20	John Thangleinmang	EE/Churachandpur	9620559536	johnsingson22@gmail.com
21	Th. Brojen	EE/Imphal East	9612162571	brojenthokchom00 @gmail.com
22	L. Roshan Singh	EE/Imphal West	8787359968	Iroshansingh97@gmail.com

23	Ajin Thamei	EE/Senapati	7085964273	jiribam979@gmail.com
24	Th. Ajit	EE/Kakching	9436036198	Divisionphedkakching@gmail.com
25	Chamdanlung Rongmei	EE/Kamjong	9402265537	Chamdanlungrongmei@gmail.com
26	Joel Kamei	EE/Kangpokpi	8731912701	joel_kamei@rediffmail.com
27	Thanchui Panmei	EE/Noney	9402624576	thanchuipanmei@gmail.com
28	William Baite	EE/Pherzawl	8132077996	wjbaite@gmail.com
29	Joel Rangnamei	EE/Jiribam	8118924114	Joelrangnamei@gmail.com
30	Salew Lohrii Mao	EE/ Tamenglong	7085928021	jrduroidamchiru@gmail.com
31	A.Paris Maring	EE/Tengnoupal	6909395137	angamparis68@gmail.com
32	A. Borun	EE/Thoubal	9436025282	phedtbddivn@gmail.com
33	Themreishang	EE/Ukhrul	8731869402	themmarei@gmail.com
34	N. Livingstone	EE/Monitoring & Evaluation	7085671367	erlivingstone.narengbam@gmail.com
		OSD		
35	S. Oasis	OSD, PHED, Manipur	9774515081	
36	W. Anandakumar	OSD, PHED, Manipur	9856145284	
37	Kushpa Th.	OSD, PHED, Manipur	8257018286	
38	K. Somorjit	OSD, PHED, Manipur	7005277352	

Section 4 (1)(b)(x)

The monthly remuneration received by each of its officers and employees, including the system of compensation as provided in its regulations :-

Tenure:-

The Chief Engineer shall hold office till he attains the age of 60 years. The Additional Chief Engineer shall be eligible for appointment as Chief Engineer wherein he should serve as Additional Chief Engineer for a period of 3 (three) years in regular service, failing which Superintending Engineer or its Equivalent with 7 (seven) years regular service are eligible. Where the Superintending Engineer is eligible for appointment as Additional Chief Engineer if the period of regular service is not less than 5 (Five) years in the grade of the department concerned possessing Degree in Civil post; Mechanical for mechanical post as the case may be. Assistant Engineer can further advance to Executive Engineer given the period of Regular service is 6 (six) years in case of degree holders or 9 (nine) years in case of Diploma holders. Junior Engineer are eligible for promotion to Assistant Engineer wherein the period of regular service is 3 (three) years in case of Degree holders and 8 (eight) years in case of Diploma holders.

The pay scales of the officers and employees of the Department are given below:

Sl.No.	Designation of post	Pay Scale of post
1	Chief Engineer	Rs.37400-67000+ Rs.8700 (GP), L-15
2	Addl. Chief Engineer	Rs.37400-67000+Rs.8700 (GP), L-15
3	S.E.	Rs.15600-39100+ Rs.7600(GP), L-14
4	Chief Finance Officer	Rs.15600-39100+ Rs.6600 (GP), L-13
5	E.E./S.W./E.O.	Rs.15600-39100+ Rs.6600 (GP), L-13
6	AE/ASW/EA	Rs.9300-34800+ Rs.4400 (GP), L-9
7	Geohydrologist	Rs.9300-34800+ Rs.4400 (GP), L-9
8	Geophysicist	Rs.9300-34800+ Rs.4400 (GP), L-9
9	Chief Chemist	Rs.15600-39100+ Rs.6600 (GP), L-13
10	Biologist	Rs.5200-20200+Rs2800(GP), L-6
11	Dy. Financial Adviser	On Deputation
12	Account Officer	Rs.9300-34800+ Rs.4300 (GP), L-8
13	Senior Administrative Officer	Rs.9300-34800+ Rs.5400 (GP), L-12
14	Superintendent	Rs.9300-34800+Rs.4300(GP), L-8
15	Jr. Engineer	Rs.9300-34800+Rs.4200(GP), L-7
16	Draftsman Gr-I	Rs.9300-34800+Rs.4200(GP), L-7
17	Draftsman Gr - II	Rs.5200-20200+Rs2800(GP), L-6
18	Head Clerk	Rs.9300-34800+Rs.4200(GP), L-7
19	UDC	Rs.5200-20200+Rs.2400(GP), L-5
20	LDC	Rs.5200-20200+Rs.1900(GP), L-3
21	OA	Rs.5200-20200+Rs.1900(GP), L-3
22	Driver(Heavy)	Rs.5200-20200+Rs.2000(GP), L-4
23	Driver(Light)	Rs.5200-20200+Rs.1900(GP), L-3
24	APS/Steno Gr-I/II/III	Rs.5200-20200+Rs.1900(GP), L-3
25	Div Account	Rs.5200-20200+Rs.2400(GP), L-5

26	Store Keeper	Rs.4440-7440+Rs.1400(GP), L-B
27	Computer Operator	Rs.5200-20200+Rs.1900(GP), L-3
28	Head Mistry	Rs.5200-20200+Rs.2000(GP), L-4
29	Mistry	Rs.5200-20200+Rs.2000(GP), L-4
30	Driller	Rs.5200-20200+Rs.2800(GP), L-6
31	Assistant Driller	Rs.5200-20200+Rs.2000(GP), L-4
32	Assistant Electrician	Rs.5200-20200+Rs.1900(GP), L-3
33	Head Electrician	Rs.5200-20200+Rs.1900(GP), L-3
34	Mason Grade-II	Rs.4440-7440+Rs.1300(GP), L-A
35	Assistant Welder	Rs.5200-20200+Rs.1900(GP), L-3
36	Meter Reader-II	Rs.5200-20200+Rs.1900(GP), L-3
37	Fitter Grade-I	Rs.5200-20200+Rs.2000(GP), L-4
38	Fitter Grade-II	Rs.5200-20200+Rs.1900(GP), L-3
39	Jr. Supervisor	Rs.5200-20200+Rs.1900(GP), L-3
40	Store Assistant	Rs.5200-20200+Rs.1900(GP), L-3
41	Engine Operator	Rs.5200-20200+Rs.1900(GP), L-3
42	Statistical Assistant	Rs.5200-20200+Rs.2800(GP), L-6
43	Lab. Assistant	Rs.5200-20200+Rs.1900(GP), L-3
44	Road Mohorir	Rs.5200-20200+Rs.1900(GP), L-3
45	Peon	Rs.4440-7440+Rs.1300(GP), L-A
46	Jr. Bill Clerk	Rs.5200-20200+Rs.1900(GP), L-3
47	Daftry	Rs.4440-7440+Rs.1400(GP), L-B
48	Chowkidar	Rs.4440-7440+Rs.1300(GP), L-A
49	Bill Distributor	Rs.4440-7440+Rs.1300(GP), L-A
50	Asst Engine Operator	Rs.4440-7440+Rs.1650(GP), L-1
51	Jr. Mechanic	Rs.4440-7440+Rs.1650(GP), L-1
52	Technical Jugali	Rs.4440-7440+Rs.1650(GP), L-1
53	Khallasi	Rs.4440-7440+Rs.1650(GP), L-1

54	Cleaner	Rs.4440-7440+Rs.1300(GP), L-A
55	Barkandaz	Rs.4440-7440+Rs.1650(GP), L-1
56	Sweeper	Rs.4440-7440+Rs.1300(GP), L-A

Sl.No	Post Type	Posts
1.	Regular	658
2.	Contract	152
3.	Adoc	-Nil-
4.	Workcharge	161
5.	Casual/Muster Roll	102
6.	Home Guard	4

Section 4(1) (b) (xi)

The Budget allocated to each of its agency, indicating the particulars of all plans, proposed expenditures and reports on disbursement made:

The budget provision meant for the financial year 2024-2025 is provided by the State Govt. of Manipur. The budget provision is meant mostly for payment of pay and allowances of the department and office maintenance only. Details of budget estimate and Revised estimate for the year 2024-25 is as follows :

Sl.No.	Head of Account	Name of expenditure	BE 2024-25	RE 2024-25
1	2215-01-001-01-00-01	Salaries	3634.44	3634.44
2	2215-01-001-01-00-02	Wages	2830.00	2830.00
3	2215-01-001-01-00-06	Medical Treatment	50.00	50.00
4	2215-01-001-01-00-07	Allowances	1330.55	1424.94
5	2215-01-001-01-00-11	Domestic Travel Expenses	18.00	18.00
6	2215-01-001-01-00-13	Office expenses	20.00	25.00
7	2215-01-001-01-00-24	Fuels and Lubricants	450.00	450.00
8	2215-01-001-01-00-27	Minor Civil and electric works	200.00	300.00
9	2215-01-001-01-01-13	Office Expenses (Electric and water charges)	3000.00	3000.00

10	2215-01-101-01-00-21	OM Urban (Supply and Materials)	594.00	766.00
11	2215-01-101-01-00-27	OM Urban (Minor Works)	300.00	300.00
12	2215-01-102-01-00-21	OM Rural (Supply and Materials)	300.00	300.00
13	2215-01-102-01-00-27	OM Rural (Minor works)	300.00	300.00
14	2215-02-001-01-00-27	Minor Civil and electric works (Drainage & Sewerage)	100.00	100.00
		Total (Revenue)	13126.99	13498.38

Section 4(1)(b)(xii)

The manner of execution of subsidy programmes, including the amounts allocated and the details of beneficiaries of such programme :

The Department is not implementing any subsidy programme.

Section 4(1)(b)(xiii)

Details of particulars of recipients of concessions, permits or authorizations granted by it :-

NIL

Section 4(1)(b)(xiv)

Details in respect of the information, available to or held by it, reduced in an electronic form :-

Sl. No.	Type of Document	In which electronic format it is kept	Mode of retrieval
1.	RTI Act, 2005	On website www.phedmanipur.gov.in	Internet
2.	Notice	On website www.phedmanipur.gov.in	Internet
3.	Recruitment	On website www.phedmanipur.gov.in	Internet
4.	Tender	On website www.phedmanipur.gov.in	Internet
5.	Public grievances, complaint	On website www.phedmanipur.gov.in	Internet
6.	Water billing	On website https://bills.phedmanipur.com	Internet

Section 4(1)(b)(xv)

The particulars of facilities available to citizens for obtaining information, including the working hours of a library or reading room, if maintained for public use:-

Facilitates for Filing RTI and providing information can be availed at the following address. Applications can be submitted through post or by hand in the receipt counter of PHED during working hours(Monday to Friday) from 9:00 AM to 5:30 PM Summer (March to October) and from 9:00 AM to 5:00 PM winter(November to February).

At present there is no separate facilitation desk but the staff of the Department provide all necessary help and assistance to any needy person. The Department has not set up a library or a reading room for the public. Holidays in the Department are followed as per State Government list of Gazetted holidays.

Section 4 (1) (b)(xvi)

Name and Designation of the Public Information Officers of PHED :			
Sl. No.	Name	Designation of post	Email
(1)	(2)	(3)	(4)
1.	Hungyo Worshang, IAS Secretary (PHE) Govt. of Manipur	First Appellate Authority (FAA)	hworshang@gmail.com
2.	Kirankumar Laishram , Additional Chief Engineer, PHED	Nodal Officer, Suo-Moto disclosure under Section 4 of RTI Act, 2005	kiranlaish08@gmail.com
3.	S.Rahul Dev Sharma , Engineer Officer to Chief Engineer	State Public Information Officer (SPIO)	rahul056@gmail.com
4.	1. Additional Chief Engineer 2. Superintending Engineer, Rural Circle-I 3. Superintending Engineer, Rural Circle-II	State Assistant Public Information Officer	

	<p>4. Superintending Engineer, Rural Circle-III</p> <p>5. Superintending Engineer, Planning and Monitoring</p> <p>6. Superintending Engineer, Urban</p> <p>7. Executive Engineer, Water Supply Maintenance Division No.I</p> <p>8. Executive Engineer, Water Supply Maintenance Division No.II</p> <p>9. Executive Engineer, Water Supply Project Construction Division</p> <p>10.Executive Engineer, Tamenglong</p> <p>11.Executive Engineer, Ukhrul</p> <p>12.Executive Engineer, Senapati</p> <p>13.Executive Engineer, Churachandpur</p> <p>14.Executive Engineer, Thoubal</p> <p>15.Executive Engineer, Store</p> <p>16.Executive Engineer, Mechanical & Electrical</p> <p>17.Executive Engineer, Monitoring & Evaluation</p> <p>18.Executive Engineer, Imphal West</p> <p>19.Executive Engineer, Imphal East</p> <p>20.Executive Engineer, Drainage & Sewerage</p> <p>21.Executive Engineer, Investigation, Planning and Design No.I</p> <p>22.Executive Engineer, Chandel</p> <p>23.Executive Engineer, Jiribam</p>	(SAPIO)	
--	--	---------	--

	24.Executive Engineer, Bishnupur 25.Executive Engineer, Kangpokpi 26.Executive Engineer, Pherzawl 27.Executive Engineer, Noney 28.Executive Engineer, Tamenglong 29.Executive Engineer, Kamjong 30.Executive Engineer, Kakching		
5.	Director, Communication and Capacity Development Unit	Third Party Audit	khumallambam@gmail.com

Other information and tour details of the Department

GOVERNMENT OF MANIPUR
PUBLIC HEALTH ENGINEERING DEPARTMENT

No. CE/PHE/3-75/2024-25/4163

Imphal 4th March, 2025

To

The Secretary (PHE),
Govt. of Manipur.

Sub:- Request for updation of the post of Nodal Officer of PHED regarding implementation of Suo-Motu disclosure under Section 4 of Right to Information (RTI) Act, 2005- Issue of guidelines regarding.

Ref: a) W.P (C) No. 990 of 2021 of Supreme Court of India
(Kishan Chand Jain - vs- Union of India & Ors.)
b) No. 9/1/2017-MIC (PT) dated 14th January, 2025


Sir,

With regard to the above subject and references, it is to state that the following information in respect of Head of Department, PHED is given below: -

Name of the Nodal Officer	Kirankumar Laishram
Designation	Additional Chief Engineer, PHED
Office Address	Khoyathong, PWD Complex, Imphal West, Manipur
Contact number	9862894831
Email Address	kiranlaish08@gmail.com
Website	www.phedmanipur.gov.in
Name of Third-Party Agency	CCDU as third-party agency
Tentative Schedule of Third Party Audit	

Hence, it is submitted for further necessary action please.

Yours faithfully,


(Shangreiphao Vashumwo)
Chief Engineer, PHED
Govt. of Manipur.

Copy to :-

1. The Chief Information Commissioner, Manipur Information Commission.
2. Person concerned.
- ✓ 3. File concerned.

Information regarding domestic travel of officers of Public Health Engineering Department of the rank of Superintending Engineers and above w.e.f. 01-04-2024 toupto date.

Sl. No.	Name & Designation / place of visit / propose of visit	Total cost of the visit
1.	Th. Bebina Devi, SE (i/c) Urban Circle was deputed for attending one day “National Workshop on drink from Tap” on 19/07/2024 at Vigyan Bhawan, New Delhi vide order No. SMs-106/2/2024-PHED-PHED dated 19 th July, 2024.	Rs. 34,210/-
2.	Th. Bebina Devi, SE (i/c) Urban Circle was deputed for attending First Training Programme on 24 x 7 Water Supply &Urban Water management on 5 th August to 8 th August, 2024 at IIT, Madras vide order No. Misc-901/19/2024-PHED-PHED dated 12 th August, 2024.	Rs. 44,961/-
3.	Th. Bebina Devi, SE (i/c) Urban Circle was deputed for attending two days workshop on “Treatment of Sewerage and Sludge management” on 23 rd and 24 th September, 2024.	Rs. 36,347/-
4.	Th. Bebina Devi,SE(i/c) Urban Circle was deputed for attending five days training course on Sewage Treatment and Sludge management under circular Economy from 9 th to 13 th December, 2024 vide order No.SMs-1/2024-PHED-PHED-Part(1) dated 19 th December, 2024.	Rs. 84,217/-